



## Student/Resident Requirements for Clinical Experience at Womack

### Graduate Medical Education Office Location

- Womack Army Medical Ctr., main entrance is located on Reilly Rd. GME office in on the ground floor in the Medical Library.
- First day of rotation report to GME office by 0700  
GME Coordinator, Ms Sinclair – 907-8625

[tanya.sinclair@amedd.army.mil](mailto:tanya.sinclair@amedd.army.mil)

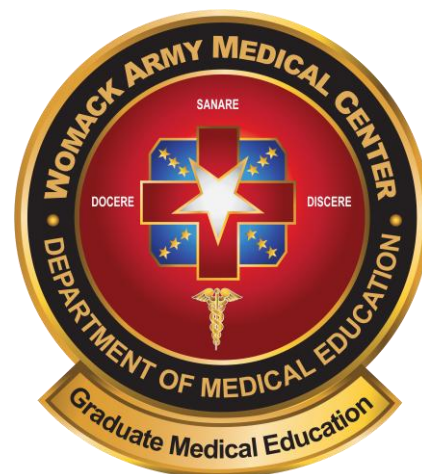
### **YOUR UNIVERSITY/PROGRAMS RESPONSIBILITY**

- A schedule of the requested rotation, names of student(s) & SSN must be submitted to the GME office **30 days prior** to the start of the rotation date.

Students MUST have the required items to rotate at WAMC, failure to do so will compromise clinical rotation.

Required Items	Military personnel	Civilians personnel
Original Birth Certificate OR Certified Copy of Birth Certificate	N/A	X
Current Immunizations : Influenza, MMR, PPD, HEP B series, Varicela (Chicken Pox)	X	X
Current CPR/BLS card	X	X
copy of orders ( if on orders)	X	N/A
copy of professional license (≥PGY3 & Nurses)	X	X
Completed SF 85P (Questionnaire for Public Trust Positions)	N/A	X
Form 1602 DA Civilian ID –Post Access Badge (online computer training)	NA	X
*Information Assurance <a href="https://ia.signal.army.mil/090528/dodiaadefault.asp">https://ia.signal.army.mil/090528/dodiaadefault.asp</a>	X	X
*DOD HIPAA training <a href="https://mhslearn.csd.disa.mil">https://mhslearn.csd.disa.mil</a>	X	X

On last day of rotation report back to GME office – turn in **Hospital Badge, Post Access Badge, and a copy of rotation Evaluation.**  
Failure to do so may delay receiving evaluations and may jeopardize subsequent rotations.



The items marked with an asterisk must be sent to us 15-20 working days prior to student rotation